

**DEER PARK UFSD
BOARD OF EDUCATION
DECEMBER 17, 2024
OPEN MEETING/WORK SESSION AGENDA – 7:00 PM *
ADMINISTRATION OFFICE**



If you would like to sign up to speak during the Public Be Heard portion of the meeting, please do so in the sign-in book at the Board table. This must be done PRIOR to 8:00 p.m. Speaking time is limited to five minutes.

Please note that it is anticipated that the Board will adjourn for an Executive Session at 7:00 p.m., at the conclusion of which, the Board will reconvene in public session at **approximately 8:00 p.m. to begin conducting business.*

- I. Call to Order.
- II. Pledge of Allegiance, Roll Call, Members, Board of Education.
- III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes of the Open Meeting on November 26, 2024.

IV. **PRESENTATIONS:**

STUDENT RECOGNITION

HS/Wilson Tech Students

Bryana Aguilar

Ramon Zapeta

Tyler Maliszewski

Mahaak Maqsood

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**STAFF APPRECIATION**

Mrs. Kristen Wallace – H.S. ELA Teacher

Ms. Laura Dudley – D.O. PPS Office Assistant



**Mr. David Tellier from Nawrocki Smith**  
**to present the**  
**District Audit Report**

V. **NEW BUSINESS:**

**1. FIRST READING – POLICIES**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the first reading of the below listed policies:

- Policy #1120 – School District Records
- Policy #8130 – School Safety Plan and Teams

**2. SECOND READING & APPROVAL – POLICY #6645**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve *Policy #6645- Capital Assets Accounting*, as accepted and adopted by the Board of Education and it will be placed in the Board of Education policy book.

**3. INCREASE IN HOURLY RATE FOR SR. LIFEGUARDS, RECREATION AIDES, LIFEGUARDS, SUSTITUTE AIDES, SUBSTITUTE CLERICALS & SUBSTITUTE CUSTODIANS & SUBSTITUTE SECURITY GUARDS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the following rate of pay, in line with the new minimum wage increase to \$16.50 per hour, for the below listed employees, effective January 1, 2024. *(This Resolution was approved on November 26, 2024 and substitute security guards was left off the list of increases).*

- Substitute Security Guard from \$16.00 per hour to \$16.50 per hour

**4. AGREEMENT BETWEEN DEER PARK SCHOOL DISTRICT AND ENGEL BERMAN**

*Recommend that the Board of Education approve the following Resolution:*

WHEREAS, the Board of Education of the DEER PARK UNION FREE SCHOOL DISTRICT has duly held a board meeting on December 17, 2024 consistent with its bylaws, and

WHEREAS, pursuant to a 2014 agreement between Engel Berman (EB) and the Deer Park Union Free School District (the "School District"), EB was to make a donation in the form of a certain parcel of land and \$675,000.00 ("the Donation") to the School District as more particularly described in the agreement between EB and the School District (the "Release Agreement," attached as Exhibit A).

WHEREAS, this Board previously authorized the School District to permit the Donation to be made by EB to the Town of Babylon L.D. Corp. II (the "Town"), rather than to the School District.

WHEREAS, upon the Donation to the Town, the School District and EB will mutually release each other from liabilities and obligations, all as memorialized in the Release Agreement.

NOW, therefore, upon review of the Release Agreement, and following a vote of the Board members, it is hereby:

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District approves the terms of the Release Agreement between Engel Berman and the School District, attached as Exhibit A, and,

**BE IT FURTHER RESOLVED**, that the President of the Board of Education is hereby authorized to execute said Agreement on behalf of the District.

**5. ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2024**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education accepts the Independent Audit Report from Nawrocki Smith, LLP for the fiscal year 2023-2024.

The information will be available at the following locations:

Administration Building, 1881 Deer Park Avenue, Deer Park, NY 11729  
Deer Park Library, 44 Lake Avenue, Deer Park, NY 11729

**6. CORRECTIVE ACTION PLANS FOR THE FISCAL YEAR ENDED JUNE 2024**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education accept the Corrective Action Plans as a response to the external Auditors', Nawrocki Smith LLP, findings and recommendation for the fiscal year ended June 2024.

**VI. APPROVAL OF SCHEDULES**

*Recommend, that the Board of Education approve the following Schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Craig Mason**

District Wide

Position: Day Custodian (Float)

Salary/Step: \$51,197.54 Step 1

Effective Date(s): 1/1/2025

Custodial Aide to Custodian; salary prorated @ \$25,401.86

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Carla La Chapelle**

Deer Park High School

Position: 6 hr. Non-Instructional Aide

Salary/Step: \$20.02/hr

Effective Date(s): 12/9/2024

Resigned

**Timothy Scheuring**

Transportation

Position: School Bus Driver

Salary/Step: \$29.52/hr

Effective Date(s): 12/16/2024

**Giavanna Vangeli**

Transportation

Position: Transportation Aide

Salary/Step: \$20.02/hr

Effective Date(s): 12/16/2024

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

**Carla La Chapelle**

Deer Park High School

Position: 6 hr. Non-Instructional Aide

Salary/Step:

Effective Date(s): 12/12/2024

Resignation. No outstanding obligation to the district

**Elias Lazo**

District Wide

Position: School Nurse

Salary/Step:

Effective Date(s): 12/20/2024

Resignation

**Kevin Monaghan**

Robert Frost Middle School

Position: Night Custodial Aide

Salary/Step:

Effective Date(s): 11/25/2024

Resignation. No outstanding obligation to the district

**Guiteau Paul**

Transportation

Position: School Bus Driver

Salary/Step:

Effective Date(s): 11/25/2024

Resignation. No outstanding obligation to the district

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Ellen Bello**

John F Kennedy Intermediate School

Position: 6 hr. Non Instructional Aide

Salary/Step:

Effective Date(s): 9/1/2024 - 12/20/2024

Extension of Unpaid Medical LOA (11/28-12/20)

**Maryanna Diaz**

May Moore School

Position: 3 hr. Non-Instructional Aide

Salary/Step:

Effective Date(s): 8/26/2024 - 12/13/2024

Extension of Unpaid Medical LOA (12/12-12/13)

**Elizabeth Maxaner**

Transportation  
Position: Transportation Aide  
Salary/Step:  
Effective Date(s): 12/4/2024 - 12/16/2024  
Paid Medical LOA (FMLA)

**Christopher Mylott**

John F Kennedy Intermediate School  
Position: Day Custodian  
Salary/Step:  
Effective Date(s): 11/19/2024 - 12/6/2024  
Paid Medical LOA (FMLA)

**Jennifer Rivela**

John F Kennedy Intermediate School  
Position: 3 hr. Non-Instructional Aide  
Salary/Step:  
Effective Date(s): 9/1/2024 - 12/20/2024  
Extension of Unpaid Medical LOA (12/12-12/20)

**Leslie Sachs**

Transportation  
Position: Substitute Bus Driver  
Salary/Step:  
Effective Date(s): 9/1/2024 - 12/13/2024  
Unpaid Medical LOA

**Raihanul Swarna**

John F Kennedy Intermediate School  
Position: 6 hr. Non-Instructional Aide  
Salary/Step:  
Effective Date(s): 1/6/2025 - 2/14/2025  
Changed to Unpaid Maternity LOA (FMLA)

**INSTRUCTIONAL**

**SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Scott Cagnard**

Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step: \$175/day  
Effective Date(s): 12/4/2024 - 12/20/2024  
Budget Code: HS (.6) 2110-142-01 \$105; RF (.4) 2110.142-08 \$70; A.Lenio LOA

**Julianna Knice**  
Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step: \$175/day  
Effective Date(s): 12/5/2024 - 12/10/2024  
R. Paruolo LOA

**SCHEDULE -- N -- PROBATIONARY TEACHER (Instructional) \***

**Alexandra Checkers**  
Position: Probationary Social Worker  
Salary/Step: \$65,052 MA Step 1  
Budget Code: F22501502402  
Effective Date(s): TBD  
Salary will be prorated once start date is determined

**Kelly Policastro**  
John F Kennedy Intermediate School  
Position: Probationary Music Teacher  
Salary/Step: \$59,513 BA Step 1  
Effective Date(s): 1/6/2025 - 1/5/2029  
Salary prorated @ \$35,707.80

\*Except to the extent required by the applicable provisions of Education Law 2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building administrator shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or administrator receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.

**SCHEDULE -- NPS -- PER DIEM SUBSTITUTES (Instructional)**

**Trista Buck**  
District Wide  
Position: Per Diem Substitute Teacher  
Salary/Step: \$110/day  
Effective Date(s): 12/9/2024

**Harrison Finnerty**  
District Wide  
Position: Per Diem Substitute Teacher  
Salary/Step: \$110/day  
Effective Date(s): 12/2/2024

**SCHEDULE -- NS -- PERMANENT SUBSTITUTES (Instructional)**

**Matthew Kanyuk**  
Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step: \$150/day  
Effective Date(s): 1/6/2025 - 6/30/2025

**Melanie Mannino**  
John Quincy Adams School  
Position: Permanent Substitute Teacher  
Salary/Step: \$150/day  
Effective Date(s): 1/6/2025 - 6/30/2025

**Kaylee Reccardi**  
May Moore School  
Position: Permanent Substitute Teacher  
Salary/Step: See Comments  
Effective Date(s): 12/9/2024 - 6/30/2025  
\$125/day 12/9-12/20; \$150/day 1/6/25-6/30/25

**Victoria Spence**  
John F Kennedy Intermediate School  
Position: Permanent Substitute Teacher  
Salary/Step: See Comments  
Effective Date(s): 12/9/2024 - 6/30/2025  
\$125/day 12/9-12/20; \$150/day 1/6/25-6/30/25

**Alexandra Stehlik**  
John Quincy Adams School  
Position: Permanent Substitute Teacher  
Salary/Step: \$150/day  
Effective Date(s): 1/6/2025 - 6/30/2025

**SCHEDULE -- O -- RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS**  
**(Instructional)**

**Christine Garcett**  
District Wide  
Position: Deer Park Retiree Per-Diem Teacher  
Salary/Step:  
Effective Date(s): 12/3/2024  
Resignation. No outstanding obligation to the district

**Kelly Iocca**  
Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 11/27/2024  
Resignation. No outstanding obligation to the district (College & Career Counselor)

**Cassidy Velle**  
Deer Park High School  
Position: Computer Science Teacher  
Salary/Step:  
Effective Date(s): 6/30/2025  
Resignation



**SCHEDULE -- P --TENURE APPOINTMENTS (Instructional)**

**Rashida Slader**

John Quincy Adams School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 9/1/2020 - 1/17/2025  
TENURE DATE: January 18, 2025

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Jessica Auletta**

Deer Park High School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 11/26/2024 - 12/13/2024  
Extension of Paid 12/7-12/11; Unpaid 12/12-12/13 Medical LOA (FMLA) (12/7-12/13)

**Jessica Auletta**

Deer Park High School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 11/26/2024 - 12/13/2024  
Paid 11/26-12/11; Unpaid 12/12-12/13 Medical LOA

**Kristy Fitzgerald**

John F Kennedy Intermediate School  
Position: Special Education Teacher  
Salary/Step:  
Effective Date(s): 1/9/2025 - 4/11/2025  
Change of LOA dates; Paid Medical LOA (FMLA)

**Barbara Goemans**

May Moore School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 12/2/2024 - 12/6/2024  
Unpaid LOA (FMLA)

**Kaylee Houlahan**

Robert Frost Middle School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 1/27/2025 - 3/11/2025  
Unpaid LOA

**Mary Beth Ingram**

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 4/1/2025 - 5/16/2025

Paid Maternity LOA (FMLA)

**Steven Jaklitsch**

Deer Park High School

Position: Science Teacher

Salary/Step:

Effective Date(s): 9/1/2024 - 12/20/2024

Extension of Paid Medical LOA (11/30-12/20)

**Annemarie Lenio**

Deer Park High School

Position: Business Teacher

Salary/Step:

Effective Date(s): 12/4/2024 - 12/20/2024

Paid Medical LOA (FMLA) (HS/RF)

**Christine Musachio**

John F Kennedy Intermediate School

Position: Reading Teacher

Salary/Step:

Effective Date(s): 2/6/2025 - 2/14/2025

Paid LOA (FMLA)

**Holly O'Donnell**

Robert Frost Middle School

Position: Physical Education Teacher

Salary/Step:

Effective Date(s): 11/21/2024 - 12/4/2024

Paid Medical LOA (FMLA)

**Tess O'Hara**

John Quincy Adams School

Position: Special Education Teacher

Salary/Step:

Effective Date(s): 5/12/2025 - 6/30/2025

Paid Maternity LOA (FMLA)

**Kathryn Outcault**

John Quincy Adams School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 11/19/2024 - 11/27/2024

Paid Medical LOA (FMLA)

**Richard Paruolo**  
Deer Park High School  
Position: Social Studies Teacher  
Salary/Step:  
Effective Date(s): 10/23/2024 - 12/10/2024  
Extension of Paid Medical LOA (FMLA) (12/5-12/10)

**Doriana Ribaud**  
Robert Frost Middle School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 12/10/2024 - 12/20/2024  
Unpaid Medical LOA (FMLA)

**Jon Steigerwald**  
Robert Frost Middle School  
Position: Science Teacher  
Salary/Step:  
Effective Date(s): 11/12/2024 - 12/13/2024  
Change of LOA dates; Paid Medical LOA (FMLA)

**SCHEDULE -- TTPA -- TEMPORARY ASSIGNMENT (Instructional)**

**Laura Baldassare**  
Deer Park High School  
Position: ENL/ELA Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 12/2/2024 - 1/24/2025

**Jessica Canale**  
Deer Park High School  
Position: Living Environment Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Anthony Cinquemani**  
Deer Park High School  
Position: Algebra 1 Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Christine DiProperzio**  
Deer Park High School  
Position: ELA Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Justin Gutman**  
Deer Park High School  
Position: US History Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Christine Harbison**  
Deer Park High School  
Position: ELA Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Kerri Held**  
Deer Park High School  
Position: Algebra 1 Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Nicole Passaretti**  
Deer Park High School  
Position: Living Environment Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Kathryn Quinn**  
Deer Park High School  
Position: ELA Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**Gina Zulkofske**  
Deer Park High School  
Position: Global Studies Regents Review Teacher  
Salary/Step: \$80.88/hr  
Effective Date(s): 1/6/2025 - 1/24/2025

**SCHEDULE 24/BP-875- SCHEDULES OF BILLS PAYABLE**

|                 |                      |            |
|-----------------|----------------------|------------|
| General*        | # 24                 | 11/30/2024 |
| General*        | # 27                 | 12/31/2024 |
| Federal*        | # 12                 | 12/31/2024 |
| School Lunch*   | # 11                 | 12/31/2024 |
| Workers' Comp.* | Daily Check Register | 11/25/2024 |
| Workers' Comp.* | Daily Check Register | 12/2/2024  |
| Workers' Comp.* | Daily Check Register | 12/2/2024  |

**SCHEDULE 24-E-497 - EXPLANATION OF BUDGETARY TRANSFERS**

#T7 & T8

**SCHEDULE 24-F-469 - CONTRACT REPORT**

| <u>Category</u> | <u>Fund</u> | <u>Vendor</u>                | <u>Purpose</u>                                                      | <u>Dates</u>                                                           | <u>Amount</u>                            |
|-----------------|-------------|------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------|
| Admin           | G           | Carolyn Burke                | Athletic Training - date revision                                   | 9/1/2024-<br>6/6/2025                                                  | \$75.00/hour                             |
| Admin           | G           | Custom Computer Specialist   | Performance of Infinite Campus Master Scheduling - Scheduling Board | 1/16/2025                                                              | \$2,200.00                               |
| Admin           | G           | Hawkins Delafield & Wood LLP | Bond Counsel Letter of Engagement                                   | Terminable at will on 30 days' notice                                  | See Exhibit A in file                    |
| Admin           | G           | Munistat                     | Municipal Advisory Services for Bonds                               | In effect until terminated by either party upon 30 days written notice | \$14,750.00                              |
| Spec Ed         | G           | South Huntington UFSD        | Special Ed Services                                                 | 7/1/2024-<br>6/30/2025                                                 | Approximately \$10,000.00 for 1 student  |
| Spec Ed         | G           | West Islip UFSD              | Special Ed Services                                                 | 7/1/2024-<br>6/30/2025                                                 | Approximately \$15,000.00 for 2 students |

**SCHEDULE 12-H-24 - HOME TEACHING (regular & S/E)**

(confidential)

**SCHEDULE 12-S-24 - SPECIAL TRANSPORTATION**

(confidential)

**SCHEDULE 12-SE-24 - COMMITTEE RECOMMENDATIONS**

(confidential)

## VII. RECEIPT OF SCHEDULES

Recommend, that the Board of Education approve the following Receipt of Schedules collectively:

### SCHEDULE 24-A-536 – TREASURERS REPORT

|                         |                        |              |
|-------------------------|------------------------|--------------|
| Statement of Revenues - | General Fund -         | July-October |
|                         | Federal Fund -         | July-October |
|                         | Special Revenue Fund - | July-October |
|                         | School Lunch Fund -    | July-October |
| Treasurer's Report      | July-October           |              |
| Cash Flow               | July-October           |              |

### SCHEDULE 24-B-855 – APPROPRIATION BUDGET STATUS REPORT

|                                    |                              |                 |
|------------------------------------|------------------------------|-----------------|
| Appropriation Budget Status Report | General Fund -               | July-October    |
|                                    | Capital Fund -               | July-October    |
|                                    | Federal Fund -               | July-October    |
|                                    | Special Revenue Fund -       | July-October    |
|                                    | Energy Conservation Fund -   | July-October    |
|                                    | School Lunch Fund-           | July-October    |
| Extra-Classroom Activities Funds   | High School -                | July-September* |
|                                    | Robert Frost -               | July-September* |
| Extra-Classroom Activities Funds   | High School -                | July-October    |
|                                    | Robert Frost -               | July-October    |
| Trial Balance                      | General                      |                 |
| July-October                       | Worker's Comp & Unemployment |                 |
| Appropriation Budget Status Report | General Fund -               | July-October    |
|                                    | Capital Fund -               | July-October    |
|                                    | Federal Fund -               | July-October    |
|                                    | Special Revenue Fund -       | July-October    |
|                                    | Energy Conservation Fund -   | July-October    |
|                                    | School Lunch Fund-           | July-October    |

VIII. **DISCUSSION/APPROVAL**

- HS V-Boys Track – 1/10/25 to Yale Track Invitational, CT.
- Update on Regionalization

IX. **PUBLIC BE HEARD**

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. **ADJOURN**

