

**DEER PARK UFSD  
BOARD OF EDUCATION  
JANUARY 23, 2018  
OPEN MEETING AGENDA - 8:00 PM \*  
ADMINISTRATION BLDG.**



I. Call to Order.

*\*Please note that it is anticipated that the Board will adjourn for an Executive Session at 7:00 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 8:00 p.m. to begin conducting business.***

II. Roll Call, Members, Board of Education.

III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting of December 12, 2017.

IV. **NEW BUSINESS:**

1. **RE-APPROVE THE 2018-2019 SCHOOL HOLIDAY CALENDAR**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education re-approve the 2018-2019 school holiday calendar (previously approved on 12/12/17) due to changes from the NYSED.

## **2. MILEAGE REIMBURSEMENT RATE FOR 2018-2019**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the mileage reimbursement rate for 2018-2019 will be **54.5 cents** (IRS rate) retro actively effective January 1, 2018.

## **3. EMERGENCY REPAIRS AT MEMORIAL SCHOOL**

*Recommend that the Board of Education approve the following Resolution:*

Whereas, the Deer Park Union Free School District is required to maintain a safe environment for students and staff in the buildings;

Whereas, due to below freezing temperatures, the RPZ valve at the Memorial School was damaged resulting in lack of water for the building.

Whereas, such conditions represent a material threat to the health and safety of the students and staff of the Deer Park Union Free School District;

Now, therefore, be it Resolved, that in accordance with all applicable laws and regulations, the Board of Education hereby declares these conditions to be an emergency affecting public buildings, public property and the health and safety of students and staff, which requires immediate action to replace and restore the RPZ valve and return the water system to normal operating condition, and directs the Administration to take immediate action to address these problems.

AND BE IT FURTHER RESOLVED, that the Board hereby establishes itself as lead agency for the purposes of State Environment Quality Review Act ("SEQRA") determinations regarding the proposed repair work; and hereby determines that that the proposed repair work is a Type II action, as defined by 6 NYCRR §617.5(c)(1) and (c)(33), which will have no significant impact on the environment, and which does not require any other further action, determination or procedure under SEQRA.

## **4. FIRST READING - POLICIES**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve revisions to the below listed policies:

- #2160 - School District Officer and Employee Code of Ethics
- #2330 - Executive Sessions
- #4321.12 - Use of Time Out Rooms, Physical Restraints and Aversives
- #4821 - School Ceremonies and Observances
- #6240 - Investments
- #9630 - Sexual Misconduct

**5. DISPOSAL OF LIBRARY BOOKS AT JOHN F. KENNEDY**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the disposal of approximately 200 library books that are old, obsolete, worn and tattered.

**6. DISPOSAL OF AUDIOMETER AT JOHN QUINCY ADAMS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the disposal of and Audiometer S/N 003332 (hearing machine) which is no longer operating and functional.

**7. ACCEPTANCE OF MONETARY DONATION TO JOHN F. KENNEDY**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the donation of \$348.00 from Box Tops Education to be deposited into the JFK Spirit account.

**8. ACCEPTANCE OF MONETARY DONATION TO MAY MOORE SCHOOL**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the donation of \$758.40 from Box Tops Education.

**9. STIPULATION OF SETTLEMENT AND GENERAL WAIVER/RELEASE OF CLAIMS BY AND BETWEEN THE DEER PARK UFSD AND THE DEER PARK ADMINISTRATORS ASSOCIATION**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Deer Park UFSD and the Deer Park Administrators Association and an Association member hereby agree to fully and finally settle the improper practice charge brought by the Association on behalf of the affected employee.

V. **APPROVAL OF SCHEDULES**

*Recommend, that the Board of Education approve the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Adam Abbas**

Deer Park High School

Position: Senior Lifeguard/Recreation Specialist

Salary/Step: \$12.98/16.10 hr

Effective 12/20/2017

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Elisa Napolitano**

Transportation

Position: Bus Driver

Salary/Step: \$23.54/hour

Effective 1/2/2018

**Richard Orzo**

Transportation

Position: Bus Driver

Salary/Step: \$23.54/hour

Effective 1/17/2018

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Margie Russo**

District Wide

Position: Substitute Clerical

Salary/Step: \$12.00/hour

Effective 1/22/2018

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

**Jay Denen**

Memorial

Position: Administrative Assistant

Salary/Step:

Effective 4/27/2018

CHANGE of Retirement Date

**Christine LaCascia**

John F Kennedy Intermediate School

Position: 2.5 Hour Cafeteria Aide

Salary/Step:

Effective 1/19/2018

Resignation as a 2.5 cafeteria aide to accept per diem T.A. position.

**Karen Lattenhauer**

Transportation

Position: Bus Driver

Salary/Step:

Effective 1/12/2018

Resignation. No outstanding obligation to the district.

**David Lopez**

Deer Park High School

Position: Security Guard

Salary/Step:

Effective 1/5/2018

Resignation. No outstanding obligation to the district.

**James Tortora**

Memorial

Position: B & G Permanent Substitute

Salary/Step:

Effective 1/5/2018

Resignation. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Michael Appleyard**

Robert Frost Middle School

Position: Night Custodian

Salary/Step:

Effective 1/6/2018 - 1/24/2018

Extension of Paid Medical LOA (Differential)

**Rosalyn Baskin**

Transportation

Position: Bus Aide

Salary/Step:

Effective 1/4/2018 - 2/14/2018

Extension of Unpaid Medical LOA

**Donald Buhrmeister**

Transportation

Position: Transportation Aide

Salary/Step:

Effective 1/12/2018 - 2/12/2018

Paid Medical LOA (FMLA) 1/12/18-1/26/18, Unpaid Medical LOA  
1/29/18-2/12/18

**Constance Gambale**

Transportation

Position: Bus Driver

Salary/Step:

Effective 12/15/2017 - 2/15/2018

12/15/17 & 12/16/17 Paid Medical LOA (FMLA) 12/17/17-2/15/18  
Unpaid Medical LOA (FMLA)

**Karen Lattenhauer**

Transportation

Position: Bus Driver

Salary/Step:

Effective 12/2/2017 - 1/12/2018

Extension of Unpaid Medical LOA (WC)

**Robin Ruiz**

John Quincy Adams School

Position: Non-Instructional Aide

Salary/Step:

Effective 1/2/2018 - 2/2/2018

1/2/18-1/19/18 Paid Medical LOA (FMLA) 1/20/18-2/2/18 Unpaid  
Medical LOA (FMLA)

**Mirna Santiago**

Transportation

Position: Bus Driver

Salary/Step:

Effective 12/22/2017 - 2/20/2018

12/22/17-1/4/18 Paid Medical LOA (FMLA) 1/5/18-2/20/18 Unpaid  
Medical LOA (FMLA)

**John Warner**

Transportation

Position: Bus Driver

Salary/Step:

Effective 1/6/2018 - 2/2/2018

Extension of Unpaid Medical LOA

**Robert Wilson**

Transportation  
Position: Bus Driver  
Salary/Step:  
Effective 1/16/2018 - 2/2/2018  
Unpaid Medical LOA (FMLA) 1/16/18-2/2/18

**Dianne Schuster**

John Quincy Adams School  
Position: Non-Instructional Aide  
Salary/Step:  
Effective 12/6/2017 - 12/15/2017  
CHANGE of DATES (returned early)

**INSTRUCTIONAL**

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)  
APPOINTMENTS (Instructional)**

**Jennifer Hauk**

Deer Park High School  
Position: Leave Replacement Social Studies Teacher  
Salary/Step: \$56,285 BA/Step 1  
Effective 12/18/2017 - 1/25/2018  
(Walsh) Salary prorated at \$6,191.35

**Kathy Ugalde**

Robert Frost Middle School  
Position: Leave Replacement Special Education Teacher  
Salary/Step: \$61,524 MA/Step 1  
Effective 1/4/2018 - 6/30/2018  
(Valente) Salary prorated at \$33,222.96

**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Keri Delargy**

District Wide  
Position: Per Diem Substitute T.A.  
Salary/Step: \$90.00/day  
Effective 1/22/2018

**Christine LaCascia**

District Wide

Position: Per Diem Substitute T.A.

Salary/Step: \$90.00/day

Effective 1/22/2018

**Christine Orto**

District Wide

Position: Per Diem Substitute T.A.

Salary/Step: \$90.00/day

Effective 1/22/2018

**Elena Scaglione**

District Wide

Position: Per Diem Substitute T.A.

Salary/Step: \$90.00/day

Effective 1/22/2018

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Gina Hark**

John Quincy Adams School

Position: Permanent Substitute Teacher

Salary/Step: \$125/day

Effective 1/2/2018 - 2/16/2018

Pending Certification

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)**

**Matthew Nachamkin**

Robert Frost Middle School

Position: Perm Sub

Salary/Step:

Effective 1/17/2018

Terminated. No outstanding obligation to the district.

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Drusilla Bond**

Deer Park High School

Position: Teaching Assistant

Salary/Step:

Effective 1/22/2018 - 2/2/2018

1/22/18-2/2/2018 Paid Medical (FMLA)



**Cecilia Caltabellotta**

John F Kennedy Intermediate School

Position: Teaching Assistant

Salary/Step:

Effective 12/12/2017 - 1/5/2018

Paid Medical LOA (FMLA) (Note: 1/5/18 was a snow day)

**Lucille Guzzone**

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective 1/12/2018 - 1/19/2018

Paid Medical LOA (FMLA)

**Desiree LaCova**

Deer Park High School

Position: ELA Teacher

Salary/Step:

Effective 1/8/2018 - 5/18/2018

CHANGE TO: 1/8/18-3/12/18 Paid Medical FMLA, 3/13/18-4/13/18

Unpaid Medical FMLA, 4/14/18-5/18/18 Unpaid Medical Sick

**Frances Marotta**

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective 1/2/2018 - 1/12/2018

1/2/18 - 1/3/18 and 1/8/18-1/12/18 Paid Medical LOA (FMLA) (Note:

1/4/18 & 1/5/18 were snow

**Kerry Walsh**

Deer Park High School

Position: Social Studies Teacher

Salary/Step:

Effective 12/16/2017 - 1/25/2018

Unpaid Child Rearing LOA

**SCHEDULE -- TR --TRANSFERS (Instructional)**

**Jennifer Hauk**

Deer Park High School

Position: Permanent Substitute Teacher

Salary/Step:

Effective 12/1/2017 - 12/15/2017

Extension of Transfer from RF to HS

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Joseph Buscarino**

Deer Park High School  
Position: ENL/ELA Regents Review Teacher  
Salary/Step: \$69.47/hour  
Effective 1/8/2018 - 1/19/2018  
2 days per week/1 hour after school

**Elisabeth Gleason**

Deer Park High School  
Position: ENL/Living Environment Regents Review Teacher  
Salary/Step: \$69.47/hour  
Effective 1/8/2018 - 1/19/2018  
2 days per week/1 hour after school

**Lisa Kiernan**

Deer Park High School  
Position: ENL/Math Regents Review Teacher  
Salary/Step: \$69.47/hour  
Effective 1/8/2018 - 1/19/2018  
2 days per week/1 hour after school

**Justin Leitch**

Robert Frost Middle School  
Position: Wrestling Coach  
Salary/Step: \$3,522.19 7 Units/Step 1  
Effective 1/22/2018 - 3/24/2018

**Stephanie O'Connell**

Deer Park High School  
Position: Additional .1 Speech  
Salary/Step: \$65,771 MA/Step 4  
Effective 1/2/2018 - 6/30/2018  
Salary prorated at \$3,617.41

**SCHEDULE 18/BP-796 - SCHEDULES OF BILLS PAYABLE**

General*	# 24	12/31/2017
General*	# 25	12/31/2017
Federal*	#12	12/31/2017
Capital Bond*	#15	12/31/2017
Capital*	#16	12/31/2017
School Lunch*	#10	12/31/2017
WORKERS' COMP.*	Daily Check Register	12/1/2017
WORKERS' COMP.*	Daily Check Register	12/7/2017
WORKERS' COMP.*	Daily Check Register	12/8/2017
General*	# 23	12/31/2017
General*	# 26	1/31/2018
Federal*	#13	1/31/2018
Capital Bond*	#17	1/31/2018
School Lunch*	#11	1/31/2018
Trust & Agency	# 6	12/31/2017
WORKERS' COMP.*	Daily Check Register	12/19/2017
WORKERS' COMP.*	Daily Check Register	12/21/2017
WORKERS' COMP.*	Daily Check Register	1/3/2018
WORKERS' COMP.*	Daily Check Register	1/8/2018
General	# 29	1/31/2018
Federal	#14	1/31/2018
Capital	#18	1/31/2018
Capital Bond	#19	1/31/2018
School Lunch	#12	1/31/2018
Reserve	# 3	1/31/2018
WORKERS' COMP.	Daily Check Register	1/12/2018
WORKERS' COMP.	Daily Check Register	1/17/2018

**SCHEDULE D - BID AWARDS**

*Bids for Bid # BDP17-033 2015 Bond Issue Related Capital Improvement Program Phase 2 for May Moore, JOA and Frost were received and opened at 11:00 AM on December 15, 2017.*

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com).

Bids were received from the following vendors:

**Contract No. 1 – Site Work Reconstruction**

Fasco Asphalt Paving, Inc.	\$117,600
The Landtek Group, Inc.	\$ 79,000
Laser Industries, Inc.	\$126,000
Pioneer Landscaping & Asphalt Paving Inc.	\$ 71,000
Watral Brothers, Inc.	\$ 81,000

**Contract No. 2 – Athletic Field Reconstruction**

Gatz Sitework & Landscape Construction Inc.	\$ 858,000
The Landtek Group, Inc.	\$ 923,000
Laser Industries, Inc.	\$ 987,085
Pioneer Landscaping & Asphalt Paving Inc.	\$1,044,000

**Contract No. 3 – Roof Replacement**

Barrett Roofs, Inc.	\$1,268,000
GTS Construction Corp.	\$1,195,000
Marfi Contracting Corp.	\$1,304,000
Milcon Construction Corp.	\$1,184,000
Proton Construction Corp.	\$1,696,000
Seabreeze General Construction, Inc.	\$1,246,000

**Contract No. 4 – General Construction**

Patriot Organization	\$2,064,000
Renu Contracting Restoration	\$2,195,467
SJ Hoerning Construction Inc.	\$2,004,000
Stalco Construction Inc.	\$1,655,144
Valco Inc.	\$ 969,000 (did not bid on Robert Frost)
	\$ 226,500 (did not bid on JQA, Frost or 2/3 of May Moore)

**Contract No. 5 – Plumbing Reconstruction**

Hartcorn Plumbing & Heating	\$173,250
Hirsch & Co., LLC	\$173,000
Seaford Avenue Corp.	\$219,690

**Contract No. 6 – HVAC Reconstruction**

Central Air Corporation	\$386,000
HVAC Inc.	\$750,000
Inshallah Mechanical Corporation	\$500,000
Premier Mechanical Services Inc.	\$443,700
Ultimate Power, Inc.	\$580,000
Walsh Mechanical Contractors	\$508,000

**Contract No. 7 – Electrical Reconstruction**

Interphase Electric Corp.	\$428,200
JP Daly & Sons, Inc.	\$371,000
Palace Electrical Cont., Inc.	\$376,500

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Account Clerk Typist; Robert Woolsey, Director of Facilities, John A. Grillo, JAG Architects/Recorder and Robert Caliendo, School Construction Consultants. Vendors present at bid opening: Diane Mertins, CIS; Robert Valenza, Valco, Inc.; Jenny Tsikotis, Sea Breeze General Construction; Patrice Hayden, Milcon Construction; Jonathan M. Singer and Katherine Nilsen, Patriot Organization; Ted Evangelatos, GTS Construction Corp.; Brian Wallace, Laser Industries, Inc.; Dimitri Stavrakakis, Marfi Contracting; Noor Ellahi, Inshallah Mechanical Corp.; Alec Hamisani, Central Air Corporation; Brian Wynne, Barrett Roofs, Inc.; Clifford Rudolph, Premier Mechanical Services; Doug Dunham, Renu Contracting Restoration; Brian Hoerning, SJ Hoerning Construction Inc.; Caleb Giordano, JP Daly & Sons, Inc.; Chris Hartcorn, Hartcorn Plumbing & Heating; Michael Sottile, Fasco Asphalt Paving, Inc.; Sean Lucey, Interphase Electric Corp.; S. Murphy, Hirsch & Co., LLC; D. Gatz, Gatz Sitework & Landscape Construction Inc.; Al Wintermyer, Ultimate Power, Inc.; Larry Levy, Seaford Avenue Corp.; Mike Sawkey, HVAC, Inc.; Dennis Walsh, Walsh Mechanical Contractors; Zach Denninger, WJ Northridge; Victor, Pioneer Landscaping & Asphalt Paving Inc.; Dave Smith, Watral Brothers, Inc.; and Sean Wright, Stalco Construction Inc..

It is recommended that the bid be awarded to the following vendors as the lowest responsive/responsible bidders meeting specifications:

Contract No. 1 -	Pioneer Landscaping & Asphalt Paving, Inc.	\$ 71,000
Contract No. 2 -	Recommend rejection and rebid with reduced scope	
Contract No. 3 -	Milcon Construction	\$1,184,000
Contract No. 4 -	Stalco Construction, Inc.	\$1,655,144
Contract No. 5 -	Hirsch & Co., LLC	\$173,000
Contract No. 6 -	Central Air Corporation	\$386,000
Contract No. 7 -	JP Daly & Sons, Inc.	\$371,000

**Total for all contracts (see attached in file for breakdown of funds between 2015 Bond Issue and 2016/2017 Capital Improvement Program) \$3,840,144**

**SCHEDULE 18-E-416 - EXPLANATION OF BUDGETARY TRANSFERS**

#T13

**SCHEDULE 18-F-328 - CONTRACT REPORT**

**SCHEDULE 1-H-18 - HOME TEACHING (regular & S/E)**

(confidential)

**SCHEDULE 1-S-18 - SPECIAL TRANSPORTATION**

(confidential)

**SCHEDULE 1-SE-18 - COMMITTEE RECOMMENDATIONS**

(confidential)

**VI. RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following receipt of schedules collectively:*

**SCHEDULE 18-A-464 - TREASURERS REPORT**

Statement of Revenues -	General Fund -	December
	Federal Fund -	December
	School Lunch Fund	December
Treasurer's Report	July/December	
Cash Flow	July/December	
Claims Audit Report	December 1, 2017 - December 31, 2017	

**SCHEDULE 18-B-794 - APPROPRIATION BUDGET STATUS REPORT**

Appropriation Budget Status Report	General Fund -	December
	Capital Fund -	December
	School Lunch Fund	December
	Federal Fund -	December
Extra-Classroom Activities Funds	High School -	December
	Robert Frost -	December
Trial Balance	General	
July-December	Worker's Comp & Unemployment	
	Federal	
	Capital	
	Capital Energy Cons. Proj.	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	
	School Lunch	

VII. **DISCUSSION/APPROVAL**

- HS Kickline to Orlando Fla. 3/1/18 – 3/5/18
- RF band to Music in the Parks in Dorney Park, PA - 6/2/18

VIII. **PUBLIC BE HEARD**

IX. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

X. **ADJOURN**